

BOROUGH OF MANASQUAN AGENDA
October 30, 2023 5:00 PM

This Special Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to the Coast Star and the Asbury Park Press on October 25, 2023. In addition, copies of notices were posted on the Borough website and filed in the office of the Municipal Clerk on aforementioned date. Formal action will be taken.

As a courtesy to the public this meeting may be attended via zoom. If for any reason the zoom portion of this meeting fails or is disconnected the in-person meeting will continue and action can/will be taken. After signing in you will be put into a meeting room and the Municipal Clerk will allow you access just before the meeting time.

<https://us06web.zoom.us/j/8830046931> or 1-646-876-9923

ID# 883 004 6931

Moment of Silent Prayer

Pledge of Allegiance

Roll Call

Proclamation

1. Women of Irish Heritage 25th Anniversary

Resolutions

1. 285-2023 Authorizing Execution of Labor Agreement with Manasquan Municipal Workers Association OPEIU Local 32
2. 286-2023 Authorizing Non-Fair and Open Appointment of Vanasse Hangen Brustlin, Inc. (VHB)
3. 287-2023 Authorizing Mayor to Sign VHB Site Investigation Proposal - 86 Main Street

Audience Participation

Adjournment

**BOROUGH OF MANASQUAN
RESOLUTION
285-2023**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF MANASQUAN, COUNTY OF
MONMOUTH, NEW JERSEY, AUTHORIZING THE
EXECUTION OF AN EMPLOYMENT CONTRACT
WITH MANASQUAN MUNICIPAL WORKERS
ASSOCIATION OPEIU LOCAL 32**

WHEREAS, the Borough Council has negotiated an employment contract with the Manasquan Municipal Workers Association OPEIU Local 32 (the “Association”); and

WHEREAS, the Borough Council is desirous of entering into a written contract with the Association for the term commencing retroactive from January 1, 2021 to December 31, 2025; and

WHEREAS, the Borough Council is desirous of authorizing the execution of this employment contract with the Association;

NOW, THEREFORE BE IT RESOLVED on the 30th day of October 2023, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are authorized and directed to execute an employment contract with the Association, a copy of which is on file in the Office of the Municipal Clerk.
2. A certified copy of this Resolution shall be sent to:

Mary Short, President/Business Representative
Office and Professional Employees
International Union, Local 32
3350 US Highway 138, Building 2, Suite 125
Wall, New Jersey 07719

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on October 30, 2023.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
286-2023**

WHEREAS, N.J.S.A. 40A:11-5 (1) (a) (1) permits the governing body to award a professional services contract without publicly advertising for bids and bidding therefor; and

WHEREAS, the borough council has determined that there is a need for professional services during the 2023 calendar year; and

WHEREAS, the borough council has determined to provide the need to acquire these professional services as a non-fair and open contract pursuant to the provisions of N. J. S. A. 19:44A-20.5; and

WHEREAS, the chief financial officer of the municipality has determined and certified in writing that the value of these professional services may exceed \$17,500; and

WHEREAS, the anticipated term of these contracts are one year (January 1, 2023 to December 31, 2023); and

WHEREAS, the following professional service provider has or will submit a contract to be reviewed for completeness and approval by the borough attorney indicating that they will provide their services for the agreed upon rate (s) that are contained in their contract that is on file in the Clerk's Office.

Vanesse Hangen Brustlin, Inc (VHB)
1805 Atlantic Avenue
Manasquan, NJ 08736

This appointment is made pursuant to N. J. S. 2B:12-1 et seq.

WHEREAS, a certification as to the availability of funds executed by the chief financial officer is attached to this resolution pursuant to the provisions of N. J. A. C. 5:30-5-4;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 30th day of October 2023 as follows:

1. The Business Disclosure Entity Certification of these professionals and the Determination of Value Certification of the chief financial officer shall be filed in the office of the municipal clerk, and shall be available for public inspection.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with this professional to provide professional services to the municipality for the 2023 contract year at the agreed upon rate that is contained in the contract/proposal on file in the Clerk's Office.
3. A notice stating the nature, duration, service and the amount of this contract shall be published in the Coast Star and this resolution shall be maintained on file and available for the public inspection in the office of the municipal clerk.
4. A certified copy of this resolution shall be sent to the professional included in this resolution.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the October 30, 2023, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

CERTIFICATION

Pursuant to a resolution of the Division of Local Government Services, Local Finance Board, dated October 20, 1975, I hereby state that there is annexed hereto a proper certificate of availability of funds subject to the adoption of the 2023 budget executed by the Municipal treasurer.

MARK G. KITRICK, Esq.
Borough Attorney

CERTIFICATION

I am the chief municipal financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 30th day of October 2023, I hereby certify to the Borough Council of the Borough of Manasquan as follows:

1. Adequate funds are available subject to the adoption of 2023 Municipal budget in an amount sufficient to defray the expenditure of money by the Borough under the following proposed contract, which is pending approval by the governing body:

Vanesse Hangen Brustlin, Inc.
1805 Atlantic Avenue
Manasquan, NJ 08736

The funds certified herein as being available for the aforementioned contract have not been certified by the undersigned as being available for any other contract now pending or in force.

Amy Spera
Chief Municipal Financial Officer

**CERTIFICATION
OF
CHIEF MUNICIPAL FINANCIAL OFFICER
OF
BOROUGH OF MANASQUAN**

I CERTIFY, pursuant to the provisions of the “New Jersey Local unit Pay-to-Play Law” (N.J.S. A. 19:44A-20.4 et seq.) that the value of the contract to be awarded for the aforementioned Professional Services for the 2023 calendar year will exceed \$17,500.00.

BOROUGH OF MANASQUAN

Dated: October 30, 2023

BY: _____
AMY SPERA
CERTIFIED MUNICIPAL FINANCIAL OFFICER

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
287-2023**

**RESOLUTION OF THE BOROUGH OF
MANASQUAN, AUTHORIZING SITE
ASSESSMENT OF THE PROPERTY LOCATED
AT 86 MAIN STREET**

WHEREAS, the Borough of Manasquan (the Borough) has contracted to purchase the property located at 86 Main Street from the seller, Michael J. Sullivan, who operates Sullivan Service Center at that location; and

WHEREAS, the Borough has commissioned certain environmental assessment actions to determine whether and to what degree soil contaminants may be present at the property; and

WHEREAS, the Borough’s environmental contaminant assessment efforts have progressed to a point where a Site Investigation is necessary; and

WHEREAS Vanasse Hangen Brustlin, Inc. Manasquan, New Jersey 08736 (VHB Environmental) has provided a proposal to conduct the necessary Site Investigation at a cost of \$47,320 (which is fully reimbursable by the New Jersey Department of Environmental Protection Hazardous Discharge Site Remediation Fund).

NOW THEREFORE, the Mayor is hereby authorized to execute the VHB Environmental Site Assessment Agreement.

CERTIFICATION

State of New Jersey Municipal Clerk, of the Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the October 30, 2023, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

